

WEST HURLEY PUBLIC LIBRARY MINUTES
Meeting of the BOARD of TRUSTEES

DATE: Wednesday, May 12, 2010

MEETING CALLED TO ORDER: 7:11 pm by Phil Meagher.

ATTENDANCE: Library Director: Kara Lustiber, Board President: Phil Meagher. Board members: Bill Bizovi, Abby Gross, Bobbi Kiersted, Dan Strickland, and Dan Smith. Recording Secretary: Kara Lustiber.
Absences: Board Members: Sharon Nichols, Maayana Howard, and Michele Shannon.

MINUTES from LAST MEETING: Bill Bizovi made a motion to accept the minutes, 2nd. Approved.

TREASURER'S REPORT/ FINANCE : (attached)

Dan Smith made a motion to accept the Treasurer's report, 2nd. Approved

PRESIDENT'S NOTES:

Bobbi Kiersted has withdrawn her resignation and will continue to serve on the board.

COMMITTEE REPORTS:

BUILDING/TECH:

- Bill Bizovi is looking for volunteers to help with maintenance; these jobs are listed in his report.
- The two laptops purchased under the \$1000 IBM Grant have arrived. New procedures and/or policies will be presented at the next meeting.
- Most of the hardware improvements necessary for the Gates Grant have been made. The Time Warner connection speed has been increased to 20MB down and 2MB up. The committee is on track to complete everything by the deadline.

BY-LAWS: N/R

PROGRAM DEVELOPMENT (formerly COMMUNITY RELATIONS): N/R

FINANCE

The Board went into executive session from 7:20 to 7:30 to discuss a personnel issue.

- The budget proposal from the finance committee was discussed. In addition to the notes attached to the proposal, the estimates for electric and fuel oil were explained. These are lower than expected because the board overestimated the amount necessary for these utilities in 2011.
- The Mid-Hudson Library System fee schedule (attached) was discussed. Kara Lustiber will bring back more information on the current fee schedule by the next board meeting.
- Abby Gross made a motion to delay a financial audit from 2011 to 2012, 2nd, Approved with one abstention.

FRIENDS:

- THE ANNUAL PLANT, BOOK and BAKE SALE DAY was held on May 8th, 2010 from 10 am to 3 pm at WHPL. A report from the friends is attached.
- Abby Gross made a motion for the following items to be added to the friends wish list for 2011
 - Purchase a new computer for \$750
 - Continue to provide supplies for the coffee cart

- Sponsor the movie license in the amount of \$200
The motion was 2nd. Approved.

TECHNOLOGY/ LONG-RANGE PLANNING: N/R

PERSONNEL: N/R

EXECUTIVE DIRECTOR'S REPORT (attached) :

- Bill Bizovi made a motion to hire a performer for the Hurley Rec Program for a maximum of \$200, 2nd.
Approved.
- The board decided not to purchase new keys for the library. The alarm code for board members will be changed this month.

OLD BUSINESS: N/R

NEW BUSINESS:

- Adult Movie Night June 28. UP IN THE AIR.
- Book Discussion Group TO KILL A MOCKINGBIRD Monday, June 14th. WHPL
- Knitting Etc. : Wednesday nights
- June 5th: AARP Defensive Driving
- June 8th: Everything You Know About a Well-Functioning Family
- May 25th: Simple Tools for Breakthrough Thinking

ESTABLISH NEXT MEETING: CHANGE IN MEETING DATE to June 9th. (2nd Wednesday) instead of June 16th, 2010. WHPL. 7pm. Newspaper will be contacted.

CALENDAR CHECK

- Sharon Nichols, Michele Shannon, and Dan Strickland have terms ending in September.
- Board petitions will be posted and the newspaper notified.
- Dan Strickland will change batteries.
- Kara Lustiber will ensure that the carpets and windows are cleaned.

ADJOURNMENT: Bill Bizovi made a motion to adjourn the meeting, 2nd. Approved.

- Meeting adjourned by President Phil Meagher @ 8:33 pm

Respectfully submitted,

Kara Lustiber